

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

JANUARY 23 2007

PRESENT: Mayor Eric Christensen
Council Members: Lorin Croft, Steve Cederberg, John Lent (absent), Charlotte
Fredrickson
Police Chief: Alan Dial
Public Wks Dir: Rick Anderson
Recreation Dir.: Dawn Lloyd
City Clerk: Sandy Gaydusek
City Attorney: B.J. Driscoll

PLEDGE OF ALLEGIANCE: Tate Brown
PRAYER: Steve Cederberg

Steve moved, Charlotte seconded to approve the following consent agenda:

Minutes of January 09, 2007 Council Meeting
Approval of the following Building Permits:
Ag Parts – Sign

A roll call vote was called for: Steve – aye, Charlotte – aye, Lorin – aye, approved three in favor, one absent.

Ed Bala, Idaho Department of Transportation discussed a financial crisis that his department is facing. He said construction materials have increased steadily since 1996, and asphalt cost has risen due to the increase in fuel prices. Mr. Bala said since 1978 until 2004 travel on the roads has also increased. He said the rate of decay has doubled and the revenue to improve the roads has only increased by 17%. Mr. Bala said the Idaho fuel tax has not been increased since 1996. He said there is funding to maintain the roads but not much left over for improving the roads. This has caused several projects to be set back. Mr. Bala said the department is behind by about 2 million dollars in revenue to keep up with the growth that is occurring. He said the Department of Transportation is asking legislature to increase and implement some new fees to help raise revenue for road improvements. Some of these fees include raising the gas tax, vehicle registration, truck permits, implement a rental tax, and eliminate the ethanol tax credit. Mr. Bala said they would like to get a bill into legislature this spring. He said the Transportation Department is asking cities to support them in this endeavor. The Mayor asked if the traffic light in the City of Shelley is still planned to be done this year. Mr. Bala said the traffic light project will still proceed as planned, however some projects such as the Highway 91 widening project has been put on hold indefinitely. Mr. Bala thanked the Mayor and Council for meeting with him.

Husk, one of the city engineers said he and his team members would like to discuss the wastewater treatment plant design. He turned the time over to Dave. Dave said they are between 30% to 60 % done in the design process. He said they project to be at a full 60% by the end of March. Dave said U.S. Filter has been chosen as the vendor for the membrane method of

treatment. He said U.S. Filter was 1.8 million dollars lower than the next bidder for the equipment, so there is quite a savings. Dave said they have begun working with the vendor during the design phase. He said the majority of the equipment will be housed in one main building; however there will be several buildings on the premises. Dave said during the first phase a maintenance building and an administration building will be alternate options. He said they are aware that a subdivision is being planned to be constructed next to the site of the treatment facility, so they want to be make sure and design a facility that will not generate any complaints. Husk said several tech memos have been submitted to DEQ. He said replies have been sent back and forth between DEQ and themselves regarding comments and requesting information. Husk said a lot of the information being requested is already in the tech memos, but they have to point them out in their replies to DEQ. He said this is slowing the project down, and is costing more. Wes presented a power point presentation with two different architectural designs for the treatment facility. One design is a commercial design and the other is an agricultural design. Husk said both designs will cost approximately the same to construct. He asked the Mayor and Council to review the designs and decide what type they would rather have, since an architect will need to be brought on board the project soon. Husk said once a design is chosen, it can be presented to the Regional Authority. Steve, Lorin and the Mayor seemed to like the commercial design, while Charlotte liked the agricultural design. Lorin suggested a lot of trees be planted at the facility.

Rick said the steam cleaner at the shop is wore out, and won't heat. He said he would like to update the steam cleaner and purchase a new one on a lease purchase contract. Rick said the cost of the new one is approximately \$8000 installed. He said the new steam cleaner will have a few more features than the old one. Rick said he has obtained a bid from Hotsy, but will try and obtain two more bids per the purchasing policy. Steve suggested Rick contact Landa for a cost. Rick will report back at the next council meeting.

Sandy said the Planning and Zoning Commission approved a special use permit for the operation of a daycare facility at 326 N. State Street. She said this is the property that Gary Ohman owns, and he will be renting out a space for the daycare center. The Council was concerned if there would be adequate parking for this type of business.

Sandy presented a Record Retention Schedule and asked the Mayor and Council to review it. She said all cities are required to have this type of schedule adopted. Sandy said she will place this matter on the next agenda.

Mayor Christensen gave the State of the City Address. He discussed the accomplishments the city has done in 2006, and the goals for 2007.

Mayor Christensen gave the following Council assignments:

Lorin – Police Department, Building Inspector, and SICOG liaison.

Steve – Public Works Department, and Bingham Economic Development liaison.

John – Parks and Recreation Department, Planning and Zoning liaison, and Urban Renewal Agency liaison.

Charlotte – City Administration Department, School District liaison, and Tree Committee liaison.

The Mayor then asked for each council member to appoint the department heads for 2007. Lorin moved, Steve seconded to appoint Alan Dial as Police Chief for 2007. Approved three in favor, one absent. Lorin moved, Charlotte seconded to appoint Forsgren Engineering as the City Engineers for 2007. Approved three in favor, one absent. Steve moved, Lorin seconded to appoint Rick Anderson as the Public Works Director for 2007. Approved three in favor, one absent. Charlotte moved, Steve seconded to appoint Dawn Lloyd as the Parks and Recreation Director for 2007. Approved three in favor, one absent. Charlotte moved, Lorin seconded to appoint BJ Driscoll as the City Attorney for 2007. Approved three in favor, one absent.

Charlotte said she completed Sandy's evaluation and she is eligible for the pay scale increase based on performance. She said Sandy was appointed as City Clerk/Treasurer indefinitely in 2006.

Mayor Christensen said there were three interviews that were held last week for the building inspector position. He recommended Douglas Keele be hired for this position. Mayor Christensen said Mr. Keele will need to become certified, and will not be on the payroll until he has accomplished this. He said the city is willing to pay for the expense of certification if Mr. Keele will sign an agreement for commitment of employment with the city for three years. Steve moved, Lorin seconded to hire Douglas Keele as the building inspector upon certification with a one-year probation period at a monthly rate of \$1049 per month based on an 18-hour workweek. Approved three in favor, one absent.

BJ complimented the city for standing and reciting the Pledge of Allegiance at each council meeting. He expressed his gratitude for the appointment.

BJ said he spoke with his contact regarding scoreboard equipment. He said a presentation will be made at the next council meeting. BJ said the guy needs a little more information and clarification of what type of equipment is needed, so he will have Dawn and Charlotte get in touch with him.

BJ said he would like to discuss some pending litigation in an executive session.

Sandy thanked the Mayor and Council for their words of praise.

Sandy said an open house has been scheduled for Merlin Stoddard on February 06, 2007, from 5:30 p.m. until 7:00 p.m.

Sandy said she has started obtaining bids for the remodel in the city office. She said she hoped to have three bids for the structural work and three bids for the cabinetry to present to the council at the next meeting.

Sandy said Don Wilde, Shelley School District discussed a special use permit to put a temporary schoolroom at the Shelley High School. She said the School is going to purchase the classroom and possibly move it to Hazel Stuart in the future. Sandy said the School District was put on the Planning and Zoning agenda to call for a hearing for a special use permit.

Sandy said she spoke with Brent Johnson regarding the Pebblecreek Development. She said a final plat was submitted, but was missing a drawing for the pressurized irrigation system. Sandy said Mr. Johnson said an Irrigation Works company was drawing it up, but he did not understand why the city needed to review it if the city did not intend to take over the system. Sandy explained that the city needed to make sure an adequate system was in place to alleviate the use of culinary water for irrigation. She said Mr. Johnson indicated that the property may be put up for sale because of the Nematode restrictions. Sandy asked Mr. Johnson if he intended on finishing the plat, and he indicated it would be left in the preliminary stage if the property was sold.

Dawn thanked the Mayor and Council for her appointment. She said the Jazz program is moving forward.

Rick thanked the Mayor and Council for his appointment, and appreciated working with the council.

Alan thanked the Mayor and Council for his appointment and kind words.

Charlotte asked Brent Clark to discuss the idea for a city directory. Mr. Clark said he was traveling in another community and noticed a main directory that could be easily seen from the road. He said the directory was easy to read and posted community events. Mr. Clark thought a directory like this might be good for our community. He said it could be placed in Centennial Park or possibly at the entrance to the city on North Park. Charlotte said they will begin obtaining costs for a directory/kiosk. She said she will let John report on Riverfest and Arbor Day when he is in attendance.

Charlotte said the city was unable to honor the office workers at this council meeting, so this event is rescheduled for the meeting on February 13, 2007.

Charlotte expressed her pleasure with the way the city looks, especially on holidays. She thanked the public works department for their efforts.

Steve said he had the opportunity to have dinner with Governor Otter last week. He said he is in full support of the regional wastewater project. Steve said he appreciates being part of our great community.

Lorin asked if it is possible to create an ice skating rink in the city. Dawn said it is really hard to find an area suitable for an ice rink because of the drainage. Lorin said it's hard to find something for the youth of the community to do in the wintertime.

Lorin said he will be attending the Legislative meeting and luncheon in Boise on January 25, 2007. He said he appreciate the opportunity to attend this meeting and talk to our legislators.

Lorin discussed the Welcome Sign that will be installed at the entrance to the city on the New Sweden Highway, where Anderson Road begins. Rick said he will need to wait until the developer on the east side of the road finishes his improvements because he uses this triangle piece of property to park some of his equipment.

Lorin moved, Steve seconded to adjourn into executive session pursuant to I.C. 67-2345 to discuss pending litigation. Approved three in favor, one absent.

Steve moved, Lorin seconded to reconvene into regular session. Approved three in favor, one absent.

Mayor Christensen said during executive session pending litigation was discussed.

Adjourned: 9:45 p.m.

ATTEST: Sandy Baydunk APPROVE:

Erik R. Christensen

JANUARY CLAIMS

<u>DATE</u>	<u>CLAIMS</u>	<u>AMOUNT</u>	<u>CHECK #</u>
4-Jan-07	COMDATA	219.95	30446
12-Jan-07	A & B Transmission & Service Center	556.32	30447
12-Jan-07	Advanced Business Systems	11.85	30448
12-Jan-07	Advanced UV Systems	598.61	30449
12-Jan-07	All American Sports	137.50	30450
12-Jan-07	All Occasion Floral & Gift LLC	26.00	30451
12-Jan-07	Alltel	146.49	30452
12-Jan-07	American Linen	480.98	30453
12-Jan-07	Arizona Refuse Sales LLC	401.51	30454
12-Jan-07	Bank of Commerce	22,460.22	30455
12-Jan-07	Bearing & IND. Sales Inc.	28.60	30456
12-Jan-07	Blackfoot News - Morning News	95.70	30457
12-Jan-07	BMC West	160.11	30458
12-Jan-07	Business Phone Specialists Inc.	60.00	30459
12-Jan-07	DBS Inc	1,431.61	30460
12-Jan-07	Fastenal	496.53	30461
12-Jan-07	FEDEX	83.80	30462
12-Jan-07	First Responders	793.13	30463
12-Jan-07	HammonTeton Delivery	45.00	30464
12-Jan-07	IAS - Envirochem	556.00	30465
12-Jan-07	Idaho Business Systems	32.00	30466
12-Jan-07	Idaho Commerce and Labor	62.02	30467
12-Jan-07	Idaho State Tax Commission	8.95	30468
12-Jan-07	Idaho Traffic Safety Inc	60.00	30469
12-Jan-07	Jim's Trophy Room	37.50	30470
12-Jan-07	Kings No.21	24.38	30471
12-Jan-07	Dawn Lloyd	733.79	30472
12-Jan-07	Lynk3 Technologies	150.00	30473
12-Jan-07	Maintenance Engineering	611.39	30474
12-Jan-07	McGrath Meacham and Amith PLLC	2,191.35	30475
12-Jan-07	Mountainland Communications Inc.	336.00	30476
12-Jan-07	Pacific Steel	341.19	30477
12-Jan-07	Petty Cash	33.52	30478
12-Jan-07	Pioneer Publications	80.00	30479
12-Jan-07	Post Register	238.73	30480
12-Jan-07	Pro Power	260.76	30481
12-Jan-07	Qwest	43.17	30482
12-Jan-07	R&S Distributing	219.71	30483
12-Jan-07	Reliable	60.77	30484
12-Jan-07	Rocky Mountain Power	4,405.30	30485
12-Jan-07	Scott Machinery Co.	823.30	30486
12-Jan-07	Shelley/Firth Rural Fire District	4,347.00	30487
	Void		30488
12-Jan-07	United States Welding Inc	201.66	30489
12-Jan-07	Watson Roto Rooter/Thayne Watson	75.00	30490
18-Jan-07	Sams Club	158.40	30491
31-Jan-07	Advanced Diagnostics Inc	235.00	30492
31-Jan-07	All OccasionFloral & Gift LLC	31.00	30493
31-Jan-07	Alltel	205.90	30494
31-Jan-07	Arizona Refuse Sales LLC	53.86	30495
31-Jan-07	Associated Business Forms & Systems	86.30	30496
31-Jan-07	Business Phone Specialists Inc	60.00	30497
31-Jan-07	Cable One	161.90	30498
31-Jan-07	Eagle Rock Hydraulic Service	131.49	30499
31-Jan-07	Eagle Rock Sanitation	3,230.60	30500
31-Jan-07	EH Wachs Company	5,393.41	30501
31-Jan-07	Electrical Wholesale Supply Co Inc	255.39	30502
31-Jan-07	Exxonmobil Fleet/GECC	323.07	30503
31-Jan-07	First Responders	1,495.52	30504
31-Jan-07	Ford Motor Credit Co	13,208.31	30505
31-Jan-07	Forsgren Associates/P.A.	3,457.50	30506
31-Jan-07	Gunarama Wholesale Inc	842.65	30507
31-Jan-07	Hunter Upholstering	121.15	30508
31-Jan-07	IAS - Emvorpce,	799.00	30509
31-Jan-07	Imperial Asphalt	300.00	30510
31-Jan-07	Intermountain Gas Co	1,346.62	30511
31-Jan-07	Kirkham Auto Parts Service Co. #8	322.79	30512

31-Jan-07	LexisNexis Matthew Bender	61.70	30513
31-Jan-07	McLeodusa	487.86	30514
31-Jan-07	Mountainland Communications Inc	1,332.00	30515
31-Jan-07	Mr. Pizza	80.00	30516
31-Jan-07	Petty Cash	53.30	30517
31-Jan-07	Phillips 66 Co.	1,091.11	30518
31-Jan-07	Qwest	43.20	30519
31-Jan-07	R&S Distributin	45.28	30520
31-Jan-07	Ronco	181.20	30521
31-Jan-07	Scott Machinery Co.	118.00	30522
31-Jan-07	Shelley Pioneer	242.99	30523
31-Jan-07	Sign Pro	575.00	30524
31-Jan-07	Cheryl Simmons	350.00	30525
31-Jan-07	Snake River Supply Inc	584.00	30526
31-Jan-07	Stephenson Computer Consulting	535.50	30527
31-Jan-07	The Radar Shop	392.00	30528
31-Jan-07	US Post Office	379.20	30529
31-Jan-07	Utah Jazz Youth Basketball	295.00	30530
12-Jan-07	City of Shelley Payroll	45,866.19	
26-Jan-07	City of Shelley Payroll	50,061.52	
	Total	179,162.31	