

CITY OF SHELLEY  
COUNCIL MEETING  
MINUTES

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FEBRUARY 23, 2016

PRESENT: Mayor Stacy Pascoe

Council Members: Earl Beattie, Jeff Kelley, Kim Westergard, and Adam French

Police Chief: Rod Mohler (absent)

Public Wks Dir.: Chuck Lloyd

Recreation Dir.: Scott Williams (absent)

City Clerk/Treasurer: Sandy Gaydusek

City Attorney: BJ Driscoll

PLEDGE OF ALLEGIANCE: Chuck Lloyd

PRAYER: Adam French

Mayor Pascoe called the meeting to order at 7:31 p.m.

Jeff moved, Adam seconded to approve the following consent agenda:

Minutes of February 09, 2016

January 2016 Expenditures

January 2016 Overall Budget & Treasurer's Rpt.

Building Permits:

Lorena Zamora - re-roof

Alva Harris - re-roof

A roll call vote was taken: Earl- aye, Kim – aye, Jeff – aye, and Adam-aye.  
Approved unanimously.

Earl moved, Kim seconded to approve the business license renewals for 2016 as listed on the attached list. Approved unanimously.

Kevin Murray said he was at the Council meeting two meetings ago and there was a conversation about twin home and re-doing the ordinance to allow more than two units per parcel. He said he presented pictures and another city ordinance to the Council for their review. He said it was his understanding that at that time the city was going to look at amending the R1A ordinance. Mr. Murray said there are a lot of people from Firth and Shelley areas that go to Idaho Falls to live in these kinds of homes. He said the only thing they are asking for is to amend the ordinance. He said at the last meeting the Council was discussing one piece of property with his partner, Jason Yorgensen. Mayor Pascoe said at the last meeting he was able to attend, there was going to be two dwelling units on top of two dwelling units. Mr. Murray said he should have listened to the tape. He said he called and talked to Sandy about changing the ordinance to allow more density. Mr. Murray said this is not the only piece of land that this development could be put on; he could find another piece of dirt but he must have the zoning in place to do so. He said they are not interested in spending any more money

until then. Jeff said you are looking at having the ordinance changed and then look for a track of land. Mr. Murray said exactly. Mayor Pascoe said it was his understanding that it was only beneficial if that property is feasible to develop. Jeff said if Mr. Murray has something that is viable, he is willing to look at amending the ordinance. He said there are a lot of problems with that original parcel of land Mr. Murray was considering on West Oak. Jeff asked if Mr. Murray knows that he is asking for a less dense ordinance that we already have. He said the ordinance Mr. Murray submitted to the Council from the City of Idaho Falls states that the parcel must be at least 6000 square feet per dwelling, and he has asked for four units instead of two units. Each four units will have a second story, but each individual unit cannot be in the air. Mr. Murray said the original property he was looking at will be thrown to the curb. Mayor Pascoe said there must be two accesses on all developments where required. He said he is on board for what is being talked about. Jeff said we will look at the Ammon and Idaho Falls ordinance and try and fit their ordinance into ours. He said he doesn't have a problem in doing what he is asking. Kim said she doesn't have a problem moving forward, and Earl was okay with it also. Mr. Murray said he understand it will take a few months to accomplish, but the sooner, the better.

Mayor Pascoe said EIRWWA voted to raise the sewer connection fee by 5%. He said the study is still being done, but not completed at this time to determine an exact rate that should be charged. Once that is done it will give us more detailed costs of what the fees should be. Earl moved, Adam seconded to approve Resolution 16-01 increasing the sewer connection fees by \$175 per ERU effective March 1, 2016. Approved three in favor, Jeff opposed.

Dave discussed the Sewer Facility Planning Study with the Mayor and Council. He said he is meeting with the URA Board tomorrow to discuss this further since they are funding the study. He said the study must be done pursuant to DEQ to do any substantial work to the system. Dave said they began this study about two years ago and the city began the camera work on the lines. He said the study needs to be completed; we can hire someone to finish the camera work, the city crew can finish the camera work, or the study can be completed without the camera work. Chuck said he has about half of the city done. He said there are times while they are running the camera that they may have to clean the lines to get the camera down it. He said this is very time consuming. Dave said DEQ keeps asking for an update on the study, and would like it to be completed. He said we can submit the study to DEQ without the camera work, and then amend the study later when the camera work is done to identify the problem areas. Then it can be resubmitted to DEQ. Dave said an approved study must be done to get awarded any grant money from DEQ. He said if we want to apply for any grant money this year we only have a few months left to finish the study. Jeff felt we should hire someone to do the camera work to keep the project moving. Adam agrees but would like a cost. Dave said it will cost about \$400 per man hole, but that is not cleaning any lines that may need it to get the camera down it. Chuck said it takes four people to operate the camera. He said he can do the work but it depends on the priority of other work that will determine how long it will take to finish the camera work; such as water leaks, snow removal, and snow over the manholes, etc. The Council felt the city should continue the camera work and just push

forward. Dave said they can finish the study in about three months once the camera work is done and DEQ can take as long as six months to approve it.

Earl said in regards to the parking and snow removal ordinance, he has not gotten together with Chuck and Jeff to discuss it further.

Dave discussed the amendment to the pre-treatment ordinance. He said he went through the city sewer ordinance and compared it to DEQ's model ordinance. He said our sewer ordinance regulates pre-treatment throughout the entire section, not just the paragraph titled pre-treatment. Dave said a lot of DEQ's model is shown already in our ordinances, but he had to make some changes and additions. He discussed the application process and suggested there may be reason to implement a fee for permit review and also developing an actual application. Dave said a five year permit should be issued once the application is approved and that permit is non-transferable. Dave discussed the odorless gas definitions and limits. He said it may be beneficial for the city to purchase a meter to check for these types of gases. Dave said he will continue working on the ordinance and may need to contact BJ on some issues.

Mayor Pascoe presented the Council with information he got from Rocky Mountain Boiler to repair or replace the pool boiler. He said to repair the existing boiler would cost approximately \$14,700, or we could replace it with a new boiler for \$15,900. This type of boiler is rated as a fifteen year life span. He said it would be installed correctly so we would not have the same problems as in the past. Mayor Pascoe said we could replace the boiler with a different boiler for \$23,400 with an estimated thirty year life span. The Council determined we should replace the existing boiler with a new boiler with an estimated fifteen year life span for \$15,900. Jeff felt we should look at what other items need to be fixed; such as the water, tile, deck, etc. Kim moved, Adam seconded to purchase a new boiler and have it installed for \$15,900. Approved unanimously.

Mayor Pascoe proclaimed May 21, 2016 as National Kids to Parks Day.

Mayor Pascoe also proclaimed Arbor Day for the City.

Sandy said Senate Bill 1299 regarding Campaign Financial Reporting was defeated.

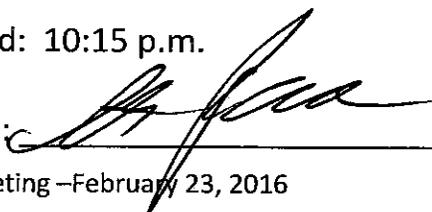
Earl moved, Kim seconded pursuant to Idaho Code 74-206 (1) (a) to adjourn into executive session at 9:25 p.m. to discuss personnel issues. A roll call vote was taken: Earl – aye, Kim – aye, Jeff – aye, and Adam – aye. Approved unanimously.

Earl moved, Jeff seconded to reconvene into regular session at 10:12 p.m. Approved unanimously.

The Mayor and Council directed Sandy to advertise for to Public Works laborers to fill the expected vacancies.

Adjourned: 10:15 p.m.

APPROVE:



ATTEST:



Council Meeting –February 23, 2016

**CITY OF SHELLEY**  
**BUSINESS LICENSE**  
**APPLICATIONS**  
 SUBMITTED FEBRUARY 23, 2016  
 FOR 2016

<u>NAME</u>	<u>ADDRESS</u>	<u>TYPE OF BUSINESS</u>
<u>SPECIALIZED LICENSES</u>		
<u>RENEW</u>		
\$30 ODELL YOUNG, HIDDEN TREASU	238 S EMERSON AVE	SECOND HAND SALES
\$30 ODELL YOUNG, HIDDEN TREASU	487 N STATE ST	SECOND HAND SALES
\$40 RONNIE JAYNES, VIRGINIA THEA	186 S STATE ST	LIVE THEATER
<u>GENERAL LICENSES:</u>		
<u>RENEW:</u> \$5/15		
BRAD MILLER, A & B TRANSMISSION	183 E CENTER ST	AUTO REPAIR
ADAM WATKINS, EAGLE ROCK FLOOR	485 N STATE ST	FLOOR COVERINGS & SALES
LISA SCARR, LISA'S DAYCARE	294 W PINE ST	CHILD CARE
DAVID AVERETT, MARK'S AUTO SALE	648 S STATE ST	AUTO SALES
SAFE HAVEN HOMES OF SHELLEY	183 E OAK ST	ASSISTED LIVING CENTER
SUSAN HANSEN	449 BRENT WAY	SEWING LESSONS
9 TOTAL LICENSES		

<u>DATE</u>	<u>JANUARY CLAIMS</u>	<u>AMOUNT</u>	<u>CHECK #</u>
15-Jan-16	Blue Cross of Idaho	774.86	49275
15-Jan-16	AAA Giles Cleaning and Restoration	675.00	49276
15-Jan-16	Advanced Diagnostics	80.00	49277
15-Jan-16	All American Sports	50.73	49278
15-Jan-16	American Linen	640.75	49279
<b>15-Jan-16</b>	<b>Bonneville County Solid Waste</b>	<b>7,211.60</b>	<b>49280</b>
15-Jan-16	Broulins	159.46	49281
15-Jan-16	East ID Law Enforcement Firearms Range	500.00	49282
15-Jan-16	Edward Jones	20.00	49283
15-Jan-16	First Class Portable Sanitation	100.00	49284
15-Jan-16	First Responders	275.97	49285
15-Jan-16	Hammon Teton Delivery	28.00	49286
15-Jan-16	HD Supply Waterworks	699.48	49287
15-Jan-16	Honnen Equipment of Utah/Idaho	198.46	49288
15-Jan-16	IAS - Envirochem	80.00	49289
15-Jan-16	Idaho Business Systems	36.00	49290
15-Jan-16	Idaho Fall Peterbuilt	338.89	49291
15-Jan-16	Idaho State Tax Commission	81.78	49292
15-Jan-16	Industrial Hose	427.18	49293
<b>15-Jan-16</b>	<b>Intermountain Gas Co</b>	<b>1,061.67</b>	<b>49294</b>
<b>15-Jan-16</b>	<b>Interstate Billing Service</b>	<b>10,976.26</b>	<b>49295</b>
15-Jan-16	Keyline Automotive	150.96	49296
15-Jan-16	Les Schwab Tire Center	583.70	49297
15-Jan-16	LexisNexis Matthew Bender	47.44	49298
15-Jan-16	Mcguire Bearing Company	137.24	49299
15-Jan-16	National Auto Parts Warehouse	557.83	49300
15-Jan-16	NCPersi Group Life	40.00	49301
15-Jan-16	O'reilly Automotive	839.10	49302
15-Jan-16	Stacy Pascoe	332.40	49303
15-Jan-16	Petty Cash	35.30	49304
<b>15-Jan-16</b>	<b>Proforce Law Enforcement</b>	<b>2,652.85</b>	<b>49305</b>
<b>15-Jan-16</b>	<b>Rocky Mountain Power</b>	<b>5,514.07</b>	<b>49306</b>
<b>15-Jan-16</b>	<b>Senior Citizens</b>	<b>2,000.00</b>	<b>49307</b>
15-Jan-16	Shelley Ace Hardware	568.23	49308
15-Jan-16	Shelley Police Officers Association	940.00	49309
15-Jan-16	Steam Store Rocky MT. Inc.	138.56	49310
15-Jan-16	Stephenson Computer Consulting	93.75	49311
15-Jan-16	Tactical Design Labs	169.17	49312
15-Jan-16	Taser International	200.00	49313
15-Jan-16	Teton Communication	36.00	49314
15-Jan-16	United States Welding	197.95	49315
15-Jan-16	Utility Trailer Sales of Boise	311.52	49316
31-Jan-16	Blue Cross of Idaho	774.86	49317
31-Jan-16	Cable One	186.50	49318
31-Jan-16	CenturyLink	185.85	49319
<b>31-Jan-16</b>	<b>Computer Warehouse</b>	<b>1,281.99</b>	<b>49320</b>
<b>31-Jan-16</b>	<b>Eastern Idaho Regional Wastewater Auth.</b>	<b>18,957.12</b>	<b>49321</b>
<b>31-Jan-16</b>	<b>Eastern Idaho Water Rights Coalition</b>	<b>1,575.00</b>	<b>49322</b>
<b>31-Jan-16</b>	<b>Garrett Sandow</b>	<b>1,650.00</b>	<b>49323</b>
<b>31-Jan-16</b>	<b>Idaho Department of Employment</b>	<b>2,373.30</b>	<b>49324</b>
31-Jan-16	Justin Johnson	25.00	49325
31-Jan-16	Chuck Lloyd	25.00	49326
<b>31-Jan-16</b>	<b>Phillips 66</b>	<b>1,631.75</b>	<b>49327</b>
<b>31-Jan-16</b>	<b>REDI</b>	<b>4,000.00</b>	<b>49328</b>
31-Jan-16	Shelley Pioneer	215.94	49329
31-Jan-16	Smith Driscoll @ Associates	420.00	49330
<b>31-Jan-16</b>	<b>State Insurace Fund</b>	<b>2,998.00</b>	<b>49331</b>
31-Jan-16	US Post Office	598.40	49332
31-Jan-16	Zee Medical Service	73.60	49333
<b>15-Jan-16</b>	<b>City of Shelley Payroll</b>	<b>53,598.33</b>	
<b>31-Jan-16</b>	<b>City of Shelley Payroll</b>	<b>43636.74</b>	

Total 174,169.54