

CITY OF SHELLEY
COUNCIL MEETING
NOTICES

MAY 22, 2012

PRESENT: Mayor Eric Christensen
Council Members: Earl Beattie, Kurt Russell, Stacy Pascoe, and Jeff Kelley
Police Chief: Rod Mohler
Public Wks Dir: Chuck Lloyd
Recreation Dir.: Dawn Lloyd
City Clerk: Sandy Gaydusek
City Attorney: B.J. Driscoll

PLEDGE OF ALLEGIANCE: Dawn Lloyd

PRAYER: Stacy Pascoe

Jeff moved, Earl seconded to approve the following consent agenda:

- Minutes of May 08, 2012 Council Meeting
- April 2012 Overall Budget & Treasurer's Rpt.
- April 2012 Expenditures
- Building Permits:
 - Tyler Olson - re-roof
 - Debbie Wetherald - fence
 - Frank Price - shed
 - James Ledbetter - re-roof
 - Earl Beattie - fence

A roll call vote was called for: Earl – aye, Jeff – aye, Stacy – aye, and Kurt – aye. Approved unanimously.

Debbie Wilson addressed the Mayor and Council to discuss the proposed new library building. She introduced Holly Lund who sits on the Building Committee with her. Mrs. Wilson said she was appointed as the Building Chairman by the "Friends of the Library". She said they will be trying to get a bond passed for a new building again in the next few years. Mrs. Wilson said her proposal tonight includes more than just a library. They are proposing a Community Center that will include a library, auditorium, and gymnasiums. Mrs. Wilson said there needs to be more room for children, young adults, and the senior citizens. They need more room to learn, and become more technology advanced. Mrs. Wilson said people are being turned away from school auditoriums during events because of lack of room. She said dance recitals have to be held at the civic auditorium in Idaho Falls because there is no where in Shelley that has the room for such an event. Mrs. Wilson said she feels the city needs more gyms to have recreational programs. Mrs. Wilson said currently the library owns two acres of property by Brinkman Park. She said if a Community Center comes to fruition instead of a library building, those two acres will not suffice. She said she talked with Kent Carlson about a larger piece of property located behind the proposed new High School west of the existing High School. Mrs. Wilson said a Community Center could be used as a way to generate revenue in the community. She said sports events, dance competitions, etc. could be held there for a fee. Mayor Christensen said he recognizes the situation Mrs. Wilson is in. He suggested she get as much political support from cities, counties, legislators, etc. to help her in her cause. Earl said he thinks it is a great idea, but he is concerned about getting a bond passed. He said it will be hard to sell, due to the economy. Mrs. Wilson said she has not obtained the costs yet. She said she will be following up tonight with a lot of

research and brain storming. Stacy said he is concerned about a Community Center being built prior to the construction of a new High School since there will be no roads and other infrastructure in the area. He said he feels a new library building is needed, but population wise, how many people are visiting the library. Louise Street said her firm performs the library's audit, and the use is increasing each year. Mrs. Wilson said she would like to put the bond out again in 2014, however it will be another ten years at least before a new school is built. Jeff said he felt the Mayor's advice is good, but he is concerned about the citizens in Firth supporting a building being built in Shelley. Mrs. Wilson asked Dawn about the need for gyms. Dawn said she would rather see a library first than more gyms, if the project is done in phases. Stacy suggested if people go door to door explaining what the project will do, it will help. He felt more people would go for a library rather than basketball courts, etc. The Council felt good about the "Friends of the Library" pursuing this project. Kurt suggested that they keep people informed.

Louise Street of Searle, Hart, and Associates presented the audit for fiscal year 2010-2011. She said it has been great to work with city personnel, and she finds that everything is always in good order. Louise said during the audit, no deficiencies were found. She said there are good controls in place, and everything is well documented. Louise went over the different types of funds in the audit report. She said they have two recommendations this year. She said they have noticed an increased risk of fraud due to the economy all over the state. She said they recommend an annual assessment with the city for identifying and responding to the risk of fraud. She said the department heads could meet and discuss the risk, and how a case would be handled if any fraud was found. Louise said there is also \$1646 in a bond guarantee fund that she would recommend be moved out of restricted funds and back to the sewer and water fund since the bond has been paid off. Louise presented graphs showing the fund trends in revenue, expense and ending cash for the past few years. Kurt moved, Earl seconded to accept the audit for fiscal year 2010-2011 as presented. Approved unanimously.

Stacy moved, Kurt seconded to approve a Mobile Food Vendor License for Magic Bus/Fraun Peterson for 2012. Approved unanimously. Mrs. Peterson is aware she cannot sell her concessions at Pillsbury Park near the swimming pool.

Earl moved, Jeff seconded to approve Firework Permits for Broulim's, and Tanys Searle/Flowerworks for 2012. Approved unanimously.

Stacy discussed the maintenance and repair of the city streets. He said he has reviewed the Transportation Study which has documents showing what streets need to be repaired, and the cost associated with that repair. He said he would like to take part of the available funds to repair some of the streets. Stacy said we could possibly pick a couple of the worst streets and get them repaired this year. He said North Emerson, and Holmes Avenue from Pine Street to Center Street are the top two on the list. The Transportation Study suggests that the city appropriate \$150,000 annually for repairs and maintenance. Sandy presented projections for six years showing how much contingency would be used each year if \$150,000 were spent for repairs

annually. She said within six years, the city would be in the red just over \$600,000 in the Street Fund. Stacy said he didn't necessary want to spend that much annually, but he suggested the city could spend approximately \$75,000 per year to fix the streets and try to get up to date. He said the city could take the worst street, check the utility lines, and then start overlaying the street. Dave discussed the roads that have failed and need the base repaired. He said to seal coat these roads would just be throwing money away. He suggested fixing those that can be repaired so they don't wear out, and then look for funding for major street replacement. Chuck said North Emerson, West Center and Berrett Street are in poor condition. He said chip sealing will last about five to ten years. Stacy recommended using \$150,000 this year, and then begin budgeting \$80,000 per year to improve the city streets. Chuck recommended getting some cost estimates on different streets. Chuck and Dave will review the study and make recommendations back to the Council.

Jacqueline Wittwer said the "Friends of the Library" would like to have a fundraiser at Pillsbury Park. She said she understands that the city does not typically allow this because it could potentially take revenue away from the pool. Mrs. Wittwer said they would like to give something back to the pool to thank the city for the pool passes they use for their summer reading program. She said they would like to have a Pool and Park Fun Day. She said they would like to sell concessions that the pool does not have already, and maybe have a bounce house. Mrs. Wittwer said this is something they would like to do every year, maybe on the opening day of the pool. Dawn said it would be hard to schedule something like that since she never knows what day the pool will open for the season. Dawn said she is also concerned about the event taking revenue away from the pool, possibly the children would go to the bounce house, etc. instead of the pool. Mrs. Wittwer said the purpose of the fundraiser is to pursue the building of a new library and show the citizens that the idea has not been given up on. She said this year they would like to hold the event just before school starts. Jeff said he wants to make sure the pool revenue is protected. He said if something could be fashioned to help bring people to the pool, then it might work. Mrs. Wittwer said they intend to charge \$5 for a ticket for pool admission and the games. She said the pool will still get their normal fee, and the remaining portion will go to the library. The Council agreed to allow the "Friends of the Library" to hold this fundraiser this year in August.

BJ discussed the issue regarding service animals. He said he and an associate are finalizing a memo that will be presented to the Council. BJ said according to their research a service animal should not be included in the two dog limit per ordinance. He said he will recommend that the city's ordinance be amended to exempt service animals.

BJ presented copies of a memorandum of understanding, a proposed deed, and a draft easement regarding the exchange of the city owner property with EIRWWA. Sandy said Dave presented a map and a legal description that Forsgren had drawn up. The Council reviewed the map and determined it appears that it depicts the same boundaries as discussed at the prior council meeting. BJ said he will send all of the documents to Scott Hall, EIRWWA's attorney for review.

Sandy asked the Mayor and Council who would be designated as the Voting Delegate and Alternate Voting Delegate at the AIC Conference. It was determined that Jeff, Chuck, Rod, and Stacy would attend the conference, and Jeff would be the Voting Delegate with Stacy being the Alternate.

Dave said the city has received approval from DEQ for the design for Well #5. He said the bidding has been advertised, and he bids will be opened on June 14, 2012.

Dave said he met with Shane Wootan, the Chairman for the Urban Renewal Agency and presented the contracts to proceed with the Sewer Facility Planning Study. Shane will execute the documents. Dave said Shane is still holding the sewer line extension contracts. Sandy said she made the first contact with Union Pacific Railroad regarding the purchase of some of their right-of-way to be used as public right-of-way. She said she will contact them each month to keep things moving on this matter. Dave said the Sewer Facility Planning Study should be started next week.

Chuck said H-K Contractors will be doing the street repair on West Fir Street. He said there is approximately 180 feet of repair, and they will begin the work after Memorial Day.

Chuck said the city crew will begin their summer hours next week. He said they will work four nine hour days, and four hours on Friday. Chuck said they will rotate a person on call for emergencies.

Rod said he is working on a computer problem with Computer Arts. He said today he found out it is a router problem. Rod said he is obtaining bids to fix the problem.

Kurt thanked everyone for participating in Arbor Day. He said he was unable to attend because he was out of town.

Earl said he attended a Planning and Zoning meeting on the 16th of May. He said they discussed the Comprehensive Plan and will review the draft that Kathleen Lewis of SICOG has sent.

Mayor Christensen said there will be an EIRWWA meeting on May 31, 2012, at 10:00 a.m.

Mayor Christensen said he has received a lot of good comments from the public regarding Arbor Day. He thanked everyone for their efforts.

Adjourned: 9:43 p.m.

ATTEST: Sandy Bydush APPROVE: Em R. Christensen

MAY CLAIMS

<u>DATE</u>		<u>AMOUNT</u>	<u>CHECK #</u>
4-May-12	Comdata	407.47	35789
4-May-12	Computer Warehouse	1,392.63	35790
17-May-12	AAA Giles Cleaning And Restoration	675.00	35791
17-May-12	AAA Sewer Service	600.00	35792
17-May-12	Alliant Bank	9,780.00	35793
17-May-12	American Linen	510.18	35794
17-May-12	Blackfoot News - Morning News	104.00	35795
17-May-12	Bonneville County Solid Waste	6,672.64	35796
17-May-12	Brand X Equipment LLC DBA	14.35	35797
17-May-12	Bug Busters Inc	86.00	35798
17-May-12	Cal Ranch and Farm Supply	38.47	35799
17-May-12	CBS Collections Inc	4.07	35800
17-May-12	Central Transfer Station	16.00	35801
17-May-12	Centurylink	179.21	35802
17-May-12	Davies Aqua Chem Supply Co	2,875.00	35803
17-May-12	DBS Inc	4,649.21	35804
17-May-12	Diamond B Specialties	561.00	35805
17-May-12	Digital Ally	85.00	35806
17-May-12	Eastern Idaho Regional Wastewater Auth	15,363.00	35807
17-May-12	Ferguson Enterprises Inc	1,201.93	35808
17-May-12	First Responders	195.98	35809
17-May-12	Forsgren Associates/P.A.	1,000.00	35810
17-May-12	H-K Contractors Inc	2,656.43	35811
17-May-12	Hammon Teton Delivery	14.00	35812
17-May-12	HD Supply Waterworks LTD	793.50	35813
17-May-12	Howards Equipment	4.90	35814
17-May-12	Hunter Upholstering	121.00	35815
17-May-12	IAS - Envirochem	56.00	35816
17-May-12	IBM - Corporation	321.20	35817
17-May-12	Idaho Business Systems	35.00	35818
17-May-12	Ideacom ESCI	186.84	35819
17-May-12	Industrial Hose and Fittings	486.70	35820
17-May-12	Intermountain Gas Co	135.14	35821
17-May-12	King's No. 21	40.30	35822
17-May-12	Kirkham Auto Parts Service Co. #8	173.09	35823
17-May-12	Dawn Lloyd	115.15	35824
17-May-12	Matkin Auto Parts	52.58	35825
17-May-12	Pro Power	74.10	35826
17-May-12	Rocky Mountain Power	6,423.73	35827
17-May-12	Rush Truck Center	382.65	35828
17-May-12	Sams Club	450.69	35829
17-May-12	Shelley Auto Care	557.15	35830
17-May-12	Shelley Pioneer	409.72	35831
17-May-12	Smith Driscoll & Associates PLLC	2,558.50	35832
17-May-12	Solid Waste Systems Inc	185.25	35833
17-May-12	Southeastern Dist Health Dept	50.00	35834
17-May-12	Teton Communications Inc	4,923.00	35835
17-May-12	TIFCO Industries	75.92	35836
17-May-12	United Laboratories	682.04	35837
17-May-12	United States Welding Inc	87.00	35838
17-May-12	Verizon Wireless	844.06	35839
17-May-12	Wilbur-Ellis Company	425.00	35840
17-May-12	2M Company Inc	116.76	35841
23-May-12	Association of Idaho Cities	1,120.00	35842
23-May-12	Dee Polley	50.00	35843
23-May-12	Searle Hart and Associates PLLC	9,000.00	35844
31-May-12	A & B Transmission & Service CTR	122.75	35845
31-May-12	AAA Giles Cleaning And Restoration	675.00	35846
31-May-12	Cable One	167.43	35847
31-May-12	Cal Ranch and Farm Supply	106.37	35848
31-May-12	Centurylink	183.97	35849
31-May-12	Columbia Paint Co	55.48	35850
31-May-12	Compliance Service Inc	500.00	35851
31-May-12	Dales Repair -Dale Clark	67.84	35852
31-May-12	Davies Aqua Chem Supply Co	935.80	35853
31-May-12	Diamond B Specialties	633.00	35854

31-May-12	Eagle Rock Sanitation	2,184.63	35855
31-May-12	Electrical Equipment	102.00	35856
31-May-12	Exxonmobil Fleet/GECC	54.17	35857
31-May-12	Falls Plumbing Supply Co	2.99	35858
31-May-12	Ferguson Enterprises Inc	3,510.97	35859
31-May-12	First Class	100.00	35860
31-May-12	Greg Richey	350.00	35861
31-May-12	H-K Contractors Inc	369.33	35862
31-May-12	Idaho Chapter of Prima	175.00	35863
31-May-12	Idaho Transportation Dept.	15.00	35864
31-May-12	Matkin Auto Parts	84.61	35865
31-May-12	Metroquip	6,500.00	35866
31-May-12	Mid-American Research Chemical Corp	593.87	35867
31-May-12	Rod Mohler	180.00	35868
31-May-12	Mountain River Mechanical Services	2,100.00	35869
31-May-12	Northeast Wisconsin Technical College	175.00	35870
31-May-12	Oldcastle Precast Inc	308.00	35871
31-May-12	Petty Cash	47.19	35872
31-May-12	Phillips 66 Co	1,865.84	35873
31-May-12	Belva Poulsen	16.38	35874
31-May-12	Protech Fence Co	325.00	35875
31-May-12	R&D Wholesale Nursery	2,125.00	35876
31-May-12	R&S Distributing	194.53	35877
31-May-12	Randy Haywood	825.00	35878
31-May-12	Rick Taylor	1,810.00	35879
31-May-12	Robert Lien	12.89	35880
31-May-12	State of Idaho Federal Surplus Property	75.00	35881
31-May-12	US Post Office	411.20	35882
31-May-12	Utah Jazz Youth Basketball	1,743.00	35883
31-May-12	Valley Office System	399.00	35883
11-May-12	City of Shelley Payroll	50,531.82	
25-May-12	City of Shelley Payroll	49,144.10	
	<i>Total</i>	209,797.70	